

APPROVED

Decision of the Academic Council of
BSPU
of 30 April 2026, No. 13/3-9

Chairman of the Academic Council
Ihor Bohdanov



REGULATIONS ON THE CENTRE FOR TEACHER COMPETENCE DEVELOPMENT OF BERDYANSK STATE PEDAGOGICAL UNIVERSITY

MISSION	VISION
To develop the competences of teachers in general secondary education institutions through the delivery of continuing professional development programmes, micro-credential courses, webinars, and practice-oriented learning that address the challenges of the contemporary school.	To become the leading regional centre for teacher competence development in general secondary education institutions, where every educator has access to quality learning through continuing professional development courses, webinars, workshops, and recognised micro-credentials – regardless of their place of employment.

1. GENERAL PROVISIONS

1.1. These Regulations on the Centre for Teacher Competence Development of Berdyansk State Pedagogical University (hereinafter – the Regulations) have been developed on the basis of:

- the Laws of Ukraine “On Education”, “On Higher Education”, “On Scientific and Scientific-Technical Activity”, and “On Innovative Activity”;
- the BSPU Regulations on the Organisation of the Educational Process;
- the National Strategy for Creating a Barrier-Free Environment in Ukraine for the Period up to 2030 and its Implementation Action Plan (Cabinet of Ministers of Ukraine Decree No. 374-r of 25 March 2025);
- the Agreement and guidelines of the Erasmus+ Programme (in particular, the Grant Agreement for the LECTURE project under which the Centre was established);
- the Council of the European Union Recommendation on Key Competences for Lifelong Learning (2018) and the UNESCO Recommendation on Open Educational Resources (OER) (2019);
- the Standards and Guidelines for Quality Assurance in the European Higher Education Area (ESG, 2015);
- the University Charter, orders and directives of the Rector, and other internal regulatory acts of the University.

In its activities, the Centre for Teacher Competence Development of Berdyansk State Pedagogical University is guided by the Constitution of Ukraine, laws and resolutions of the Verkhovna Rada of Ukraine, acts of the President of Ukraine and the Cabinet of Ministers of Ukraine, regulatory acts of the Ministry of Education and Science of Ukraine,

Erasmus+ Programme documents, the University Charter, orders and directives of the Rector, and these Regulations.

1.2. The Centre for Teacher Competence Development (hereinafter – the Centre) is a structural unit of Berdyansk State Pedagogical University (hereinafter – the University), established within the framework of the Erasmus+ project “LECTURE” (Introducing Leading European Competences into Teacher Training Standard to Ensure Ukraine’s Resilience). Decisions of the University’s governing bodies are binding upon the management and staff of the Centre.

1.3. The status and functions of the Centre as a structural unit of the University are determined by the legislation of Ukraine, the requirements of the Erasmus+ Programme, and the University’s internal regulations, including the University Charter and these Regulations.

1.4. The full name of the Centre in Ukrainian is: «Центр розвитку компетентностей учителя Бердянського державного педагогічного університету». The official name in English is: “Centre for Teacher Competence Development of Berdyansk State Pedagogical University” (CTCD BSPU).

1.5. The Centre operates as a permanent structural unit of the University. Its continued functioning after the completion of the Erasmus+ LECTURE project is ensured by the University independently, in accordance with the University’s Development Strategy and the professional development needs of teachers in general secondary education institutions (hereinafter – GSEI) of the region.

1.6. The activities of the Centre are based on the principles of equal access, partnership, openness, academic freedom, and continuous improvement. The Centre operates on the principles of inclusivity and barrier-free access in accordance with the National Strategy for Creating a Barrier-Free Environment in Ukraine.

2. PURPOSE, OBJECTIVES, AND ACTIVITIES OF THE CENTRE

2.1. The purpose of the Centre is to ensure the systematic renewal of the professional capacity of GSEI educators by creating an accessible, innovative, and practice-oriented learning environment that promotes the enhancement of teaching quality.

2.2. The objectives of the Centre are:

2.2.1. To design and deliver continuing professional development programmes and micro-credential courses for teachers in GSEI of the region.

2.2.2. To organise webinars, training sessions, workshops, and masterclasses on current issues in contemporary pedagogy, teaching methodology, and educational innovation.

2.2.3. To introduce innovative teaching methods into GSEI teachers’ practice – including active learning, problem-based learning, blended learning, and digital learning.

2.2.4. To provide methodological, advisory, and informational support to GSEI teachers on the organisation of the educational process and on working with learners with special educational needs.

2.2.5. To disseminate methodological materials and best pedagogical practices among general secondary education institutions of the region.

2.2.6. To establish network collaboration with Erasmus+ LECTURE partner universities, education management authorities, and GSEI of the region.

2.2.7. To promote the integration of inclusive and barrier-free learning principles into the pedagogical practice of GSEI teachers.

2.3. The main activities of the Centre are:

2.3.1. Providing advisory support to GSEI teachers on the organisation of the educational process, development of learning materials, application of active teaching methods, and assessment of student learning outcomes.

- 2.3.2. Conducting webinars, training seminars, workshops, and masterclasses for GSEI teachers and school leaders of the region.
- 2.3.3. Delivering micro-credential programmes for GSEI teachers with the award of relevant professional development certificates.
- 2.3.4. Organising open pedagogical discussions, roundtables, and conferences on innovations in general secondary education.
- 2.3.5. Developing, piloting, and disseminating methodological guides, recommendations, video materials, and Open Educational Resources (OER) for GSEI teachers.
- 2.3.6. Organising peer-to-peer learning and pedagogical mentoring for GSEI teachers.
- 2.3.7. Conducting public information and awareness activities on new approaches to teaching through the University website, social media, and specialist publications.
- 2.3.8. Collaborating with the Competence Centre for Inclusive Education of Berdyansk State Pedagogical University, the Teaching Excellence Centre “ARS DOCENDI”, academic departments, and other structural units of the University.
- 2.3.9. Participating in international projects and academic mobility programmes.

3. GOVERNANCE OF THE CENTRE. DISTRIBUTION OF POWERS AND RESPONSIBILITIES

- 3.1. The Centre is established by order of the University Rector on the basis of a decision of the Academic Council.
 - 3.2. The structure of the Centre is approved by the University Rector. Within the Centre’s structure, subdivisions may be created, including geographically distributed units, aimed at improving the effectiveness of the Centre’s mission and objectives. Decisions on the creation, definition of scope, reorganisation, and dissolution of Centre subdivisions are made by order of the University Rector upon submission by the Centre Director.
 - 3.3. Overall management and oversight of the Centre’s activities are exercised by the First Vice-Rector of the University.
 - 3.4. The day-to-day operations of the Centre are led by the Centre Director.
 - 3.5. The Centre Director is appointed and dismissed by order of the University Rector.
 - 3.6. The Centre Director is entitled to:
 - represent the interests of the Centre in relations with all natural and legal persons, including state and municipal authorities, general secondary education institutions, and international organisations, on the basis of a formal authorisation;
 - participate in concluding cooperation agreements and contracts with Ukrainian and foreign natural and legal persons, including within the framework of the Erasmus+ Programme;
 - submit proposals on the structure of the Centre, the staffing establishment, and job descriptions of staff members, as well as proposals on staff commendations and disciplinary measures;
 - submit proposals on the recruitment and dismissal of Centre staff members;
 - issue instructions and directives within the scope of their authority that are binding upon all Centre staff and participants;
 - initiate the conclusion of partnership agreements with GSEI, education management authorities, and academic and research institutions.
- Other rights of the Centre Director are determined by the legislation of Ukraine, the University’s internal regulations, and these Regulations.
- 3.7. Responsibilities of the Centre Director:
 - to manage the work of the Centre and bear responsibility for the results of its activities;

- to oversee the development of documentation required for the Centre’s operations, including micro-credential programmes, methodological guidelines, and activity reports;
- to develop job descriptions and terms of reference for Centre staff members for approval in accordance with the procedures established by the University;
- to create conditions for the professional growth and skills development of Centre staff;
- to monitor Centre staff compliance with internal work rules, occupational health and safety requirements, fire safety norms, and standards of workplace and labour discipline;
- to ensure management of the Centre’s operational processes, monitor their progress and outcomes, and submit prescribed activity reports;
- to submit an annual work plan of the Centre and a report on its implementation to the University’s Academic Council;
- to organise current and forward planning of the Centre’s activities in line with the University Development Strategy and the professional development needs of GSEI teachers of the region.

Other responsibilities of the Centre Director are determined by the legislation of Ukraine, the University’s internal regulations, including orders of the Rector.

4. FINANCING OF THE CENTRE

4.1. The activities of the Centre are financed from the following sources:

- funds of the Erasmus+ LECTURE project in accordance with the approved project budget;
- funds from the University’s special fund;
- revenues from fee-based educational, advisory, and other services provided in accordance with applicable legislation;
- other sources not prohibited by the legislation of Ukraine.

4.2. The Centre carries out its financial and economic activities in accordance with the legislation of Ukraine and the University’s financial regulations. Erasmus+ project funds are expended in strict compliance with the terms of the Grant Agreement and the Programme’s financial rules.

5. FINAL PROVISIONS

5.1. These Regulations are reviewed and approved by the University’s Academic Council and enter into force by order of the University Rector.

5.2. Amendments and additions to these Regulations are reviewed and adopted by the University’s Academic Council upon submission by the Centre Director or at the initiative of the University administration.

5.3. The reorganisation or dissolution of the Centre is carried out by order of the University Rector on the basis of a decision of the Academic Council.

5.4. Upon the completion of the Erasmus+ LECTURE project, the University shall ensure institutional and financial support for the Centre with a view to preserving the project’s results and ensuring the sustainable development of its activities.